



Santa Clara County
Office of Education |

News Roundup



Top photo: Foothill Principal, Maureen Dolan and County Superintendent, Jon R. Gundry speaking with students during last week's Coffee Chat at Foothill High School County Annex.

October 17, 2017 - Stay informed about the latest SCCOE News

Welcome to the Staff News Roundup, a bimonthly electronic publication for Santa Clara County Office of Education (SCCOE) employees. It highlights SCCOE news, upcoming events, professional development opportunities, and other announcements of interest to staff.



On October 9, students from the Connect East Post Senior Program met Arthur Renowitzky, founder of the Life Goes On Foundation at the Disability Awareness Day event at San Jose City Hall. The Life Goes On Foundation began in 2008 with a mission to help people overcome challenges by spreading a positive message through our speaker series, hospital care packages, adaptive sports and an initiative for spinal cord injury awareness to find a cure.

Need to catch up? Read the [October 3 SCCOE Staff News Roundup](#).

Roundup Surprise Drawing Winner



In our last News Roundup, we held a surprise drawing that received over 100 entries from staff readers. Congratulations, **Oscar Uribe, SCCOE Staff Development Specialist** and winner of our News Roundup Reader drawing. To all our readers: thank you! Please keep reading and contributing to our staff News Roundup. You never know when we may have another surprise.

Celebrate Diwali

October 19, 11:30 a.m. - 1:30 p.m.
Ridder Park Cafeteria



Diwali or Deepavali is the Hindu festival of lights celebrated every year in autumn

Have you heard?

Halloween Festivities at SCCOE



2017 SCCOE HALLOWEEN STAFF PHOTO CONTEST

On October 31, SCCOE will hold our annual [Halloween Celebration](#).

We encourage all SCCOE staff and teachers to participate by sharing their Halloween festivities, student artwork, and photos. This year we will feature photos from our school sites online, and during the Ridder Park office celebration.

On 10/19 The Great Shakeout is at 10:19

Millions of people worldwide will practice how to Drop, Cover, and Hold On at 10:19 a.m. on October 19 during [Great ShakeOut](#) Earthquake Drills! Need help preparing? Read the [seven steps](#) to earthquake preparedness.



Unity Day 2017

Wednesday, October 25 is [Unity Day](#), a day to take a stand against bullying. If you care about safe and supportive schools and communities,

in the northern hemisphere (spring in the southern hemisphere). One of the most popular festivals of Hinduism, it spiritually signifies the victory of light over darkness, good over evil, knowledge over ignorance, and hope over despair. Staff has organized traditional games, art, music, dance, and food for all to enjoy! View the [flier](#) online.

HELLO! New Paraeducators Orientation September 10

([Click here to view photo](#))



SCCOE Toiletry Drive



Do you have unused, travel-sized toiletries left over from your travels this year? If so, please

bring them to the SCCOE!

The SCCOE Human Resources department is holding our annual toiletry charity drive. We are collecting shampoo, conditioner, soap, toothpaste, toothbrushes, mouthwash, tissues, combs, feminine products, deodorant, and more. The items are assembled into kits and distributed to charities that provide shelter and assistance to people in need of all ages. Thank you!

Need tickets for the SCCOE SF 49ers Night?



December 17 is SCCOE Day with the San Francisco 49ers. Come join employees and their families for a game as the 49ers take on the Tennessee Titans. Once you [purchase your tickets](#) be sure to invite others via text, email and social media using your unique link. Friends who purchase tickets from your link will sit with you at the game!

wear **ORANGE** on Unity Day. Let's come together – in our schools, communities, and online – to send one large orange message of support, hope, and unity to show that we are together against bullying and united for kindness, acceptance, and inclusion.

Staff Wellness

Halloween Safety

When it comes to child safety, no one is looking for a scare. There are several easy and effective behaviors that parents can share with kids to help reduce their risk of injury. Click [here](#) for a few tips on how to keep your kids happy and safe this Halloween.



Living Injury Free Everyday (L.I.F.E.) Talk Series



This Wellness Talk series begins November, and it is designed to teach life skills that allow you to live well and injury free at work or play. [Register on OMS](#).

Topics include:

- Situational Awareness
- Avoiding Slips, Trips, and Falls
- Lifting Safely
- Ergonomics



Commit to be Fit

SCCOE continues on our hero journey with this [six-week challenge](#) aimed to help participants stay fit through seasonal

changes and as we approach the holidays. During this challenge, you choose your activities and preferred workout level.

Pick from one of the following challenges and join a team:

The Flash Challenge: Light to advanced workouts

Ironman Challenge: Standard to advanced workouts



How do I send an encrypted email?

Use square brackets and the word [encrypt] at the beginning of your subject line*. The person you sent the email to will receive a notice that this email is encrypted and they must follow the directions to sign-in to get the message or attachment you sent.

The screenshot shows a standard email composition window. At the top, there are buttons for 'Send' and 'From' (set to 'TSB_HelpDesk@sccoe.org'). Below that are fields for 'To...' (containing 'Jack Nguyen') and 'Cc...'. The 'Subject' field is highlighted with a red arrow pointing to its placeholder text: '[encrypt] enter the subject of your email here'.

Our SCCOE email filter is smart enough to "auto encrypt" messages when it detects secure info in your message or attachment. (E.g. if there are numbers that are in the format of a SSN or bank account number.) If this happens, the recipient may receive an encrypted message from you, even if you did not use the [encrypt] subject line.

*Note: Encryption only works for sending an Email to someone **OUTSIDE** of the SCCOE organization.

Got news?

Anyone can submit a piece to News Roundup. Just draft a brief memo (100 words or less), have it approved by your branch chief, and email it to [Charlotte Orr](#), or call (408) 453-6514 for questions and News Roundup event tips.

Register by 9 p.m. on October 31 by logging on to Vitality>COMMUNITY>My Challenges

Group Exercise

Comfort Zone - Circuit Training Class meets Monday and Wednesday at noon in the Ridder Park Fitness Center. Turned off by treadmills, boot camps and the "no pain, no gain" mentality? Learn to increase your activity level at a comfortable yet courageous pace. The new session begins October 23. [Register today!](#)



Meet me on the trail

Join co-workers for outdoor walking and hiking. This program is designed to build up endurance while exploring new trails in the area. Join three hikes between October and February 2018 and earn 250 Vitality Points. View the [Fall-Winter Schedule](#). Click [here](#) to join our email list.

New to Vitality?

Click the Register link to open an account. Use your legal first and last name as it appears on your pay stub. Questions? Email [Tricia Zamora](#) or call (408) 453-3616.

Concern: EAP

CONCERN has prepared a [Special Edition newsletter](#) devoted to helping you and your family members who have been personally impacted by the destructive wildfires in Sonoma and Napa Counties. CONCERN is staffed 24 hours every day should you need to speak with a counselor over the phone and/or want to receive an in-person appointment for emotional support.



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