Stay informed about the latest COE news

**November 12, 2015**

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- Become a Classy Toaster and conquer your glossophobia!
- Great exercise with no judgement in COE wellness classes
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- The Tuition Reimbursement Program can help you hit the books on the cheap!
- Get caught up on other recent events

**Check out the new and improved Educational Resources Directory**

Looking for a potential partner organization, an awesome professional development opportunity, or just something cool to do with your kids on the weekend? Check out the Learning Multimedia Center’s Educational Resources Directory, newly updated for the 2015-16 academic year.

Simply search by program name, subject area or type of resource you’re interested in, and you’ll be instantly connected to a wealth of organizations and opportunities throughout the Bay Area and beyond!

**Nominate the next Employee of the Month!**

Do you have a coworker who turns ordinary service into...
• Chair massages to work out those weekday kinks!

You can earn a $30 cash card when you register for and complete a health screening, and so can any adult dependents you bring to the kickoff (just make sure they sign up in advance). Need a little more incentive? Check out the fabulous prizes up for grabs -- everyone who attends is entered in the drawing. Contact Tricia Zamora at ext. 3616 with any questions.

SCCOE Toastmasters is open to new members

Would you benefit from improving your communication skills? “Classy Toasters,” the COE Toastmasters Club, is a perfect way to conveniently address communication skills once a week during lunchtime at the COE. A new session begins Oct. 1., and is a great professional growth opportunity for anyone who may be uncomfortable speaking in front of a group. Skills learned during club meetings promote leadership and confidence.

The club started in May 2007 and is still going strong. It has both active COE Ridder Park members and non-COE members. Meetings are held every Wednesday from noon to 1 p.m. in the Board Room. The club is open to all levels and drop-in visitors are welcome!

New member fees are $20 to cover materials, with $48 dues every six months to maintain membership. The COE tuition reimbursement benefit may be used to pay for each session after it is completed. The tuition reimbursement application may be accessed on the COE Intranet under Human Resources/Benefits.

Ready to join? Please contact Karen Bacica at ext. 6503 for membership information.

Sweat it out in a lunchtime exercise class

Boost your energy and earn Vitality points when you join a noontime group workout class!

extraordinary service? Who goes above and beyond their job duties to advance the goals of the COE? Of course you do! Don't wait another minute to nominate them as an Employee of the Month (EOM)!

Log into the Intranet and submit the EOM nomination form located under "My Input" on the right side of the screen. The COE recognizes 10 employees each year for outstanding service to students, parents, coworkers and customers. Read about recent EOMs on the Intranet homepage.

Take advantage of the Tuition Reimbursement program if you're taking classes this year

Back-to-school season is upon us, and not just for the K-12 set. If you're a permanent, non-probationary employee interested in taking a class to develop your skill-set in the coming year, be sure to look into the SCCOE’s Tuition Reimbursement (TI) program.

Reimbursement allowances for each eligible employee are listed below (by bargaining unit per fiscal year, July 1 - June 30). Disbursement of funds are on a first-come, first-served basis.

- **SEIU:**
  - Paraeducators
  - OSS (Office Support Services)
  - OTBS (Office Technical Business Services) $700 per member
- **ACT/CTA (Association of County Teachers/CTA):**
  - $350 per member
  - $500 for Head Start, EduCare & Parkway teachers working toward AA or BA degree
- **Psychologists:**
  - $750 per member
- **Leadership:**
  - $600 per member

Once you've identified a course you'd like to take, but before it begins (preferably one to two weeks prior to course start date), submit a completed Tuition Application Form signed by your Supervisor, Principal or Manager to Human Resources, MC 264A. You can also fax the completed form to (408) 453-6811, or scan and
News Roundup: Don't miss the "Highway to Health" event this Saturday!

Turned off by treadmills, boot camps and the "no pain, no gain" mentality? Learn to increase your activity level at a comfortable pace in the "Comfort Zone" class, Mondays and Wednesdays in the Ridder Park fitness center at noon. This course is an entry-level class with personalized training in a small group setting. The class focuses on increasing energy, metabolism, and overall well-being. The registration fee is $85 -- that's only $6 per class!

Looking for something a little more mellow? There's still time to check out the Vinyasa yoga sessions, every Friday in the fitness center at noon. It's a great way to de-stress at the end of your week!

Register today to ensure your spot, and get ready to break a sweat! New classes will be starting up very soon, so keep an eye on the Professional Development Calendar for updates. For questions about any fitness class, contact Tricia Zamora, Employee Wellness Specialist, at ext. 3616.

Have you heard...?

Other news and goings-on from around the COE:

- Check out some photos from our very first TEDx event and the Special Education Back to School Kickoff Celebration!
- Read up on the good news about our region's first batch of CAASPP results.
- Our Chinese Star Contest is back for its second year, with a new category and the chance for students to win a trip to Beijing!
- Register today for the next AAPI Educators Network Meeting on Oct. 15.
- Know someone looking for a career in classified school services? Make sure to tell them about our School Job Fair on Oct. 24.

And if you haven't already, 'like' us on Facebook and follow us on Twitter @SCCOE.