



## District Business & Advisory Services

Bulletin: 21-037

Date: May 11, 2021

To: District Chief Business Officers  
District Fiscal Directors

From: Ann Redd-Oyedele, Senior District Business Advisor

Re: Year End Close Workshop 2020-21

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The Santa Clara County Office of Education is pleased to present a FREE seminar covering the Year End Close Process for school districts. Eide Bailly, LLP, will conduct a complimentary Zoom workshop on Friday, June 18, 2021 from 8:30 am to 11:30 am.

The workshop will include the following topics:

- Year End Closing: Clearing and Creating Accruals
- Developing Year End Closing Schedule
- Categorical Program Accounting
- Understanding Unaudited Actuals SACS Forms
- Hot Topics

Guest Speakers: Caroline Larson, CPA, Partner, Eide Bailly, LLP  
Michele Gookins, Consulting Manager, Eide Bailly, LLP

**Caroline Larson** is a primary partner in the public education consulting services division. The Eide Bailly team serves county offices of education, K-12 school districts, charter schools and community colleges. Her team guides Boards of Trustees, Business and Educational Leaders within the governmental industry framework. Clients receive guidance on cash flow projections, budget development, program compliance, collective bargaining, multi-year projections and financial reporting.

**Michele Gookins** is a consulting manager with Eide Bailly, LLP. Michele brings experience as a K-12 Director of Fiscal and Chief Business Official in three California school districts. Michele has first-hand experience with complex accounting transactions associated with Bond Anticipation Notes, Tax and Revenue Anticipation Notes, Community Facilities District Bonds, General Obligation Bonds, and operating a SELPA administrative unit.

All business staff are encouraged to attend this workshop. We look forward to seeing you at this informative workshop.

Please register for the workshop here:

[https://eidebailly.zoom.us/meeting/register/tJEpf-mgpj8rHN0IC1XtQXMg5kqH\\_jnU2EzT](https://eidebailly.zoom.us/meeting/register/tJEpf-mgpj8rHN0IC1XtQXMg5kqH_jnU2EzT)

*Please distribute this memo within your District as deemed appropriate*